
For Your Departure

Check out time: 10AM.

A charge of \$50.00 per hour after 10AM may be charged/deducted from the security deposit for a late checkout unless otherwise arranged in writing with the Owner.

On the morning of your checkout, please do the following:

- Take all trash and recycling to the compactor provided within the community.
- If the linen service was used: strip used beds of sheets and run a load of sheets in the washing machine (no towels, blankets, or comforters mixed in please). Please do this as early as possible as the washer and dryer take a while to run. Place all additional used sheets and towels on bedroom/bathroom floors. Leave beds unmade. Do not run the dryer while not at the home.
- Wash dishes and return all dishes to their original location. Do not leave dirty dishes in the dishwasher or sink. As the dishwasher takes a few hours to run it is suggested to account for this prior to the day of departure.
- Remove any opened food items from the refrigerator and cabinets. You may use / leave the pantry items provided (salt, pepper, butter, spices, foil, sandwich bags, etc.) Please replace items you finish.
- Turn off all lights, ceiling fans, televisions, and game system. Unplug all coffee makers, toasters, toaster oven, heaters, and hairdryers.
- In summer, all heating mechanisms should be turned off. In winter, turn heat to 60 in the main living area and lower bedrooms via wall thermostat. Turn heat off in the master bedroom on the heater behind the crib and in the master bedroom on the heater in the bathroom. Failure to do this may result in an additional charge/deduction in security deposit.
- Leave owner guest badges belonging on the dining room table. Failure to leave all 6 badges will result in a deduction of \$50 per badge from the security deposit.
- **Lock all doors, close and lock all windows and sliding glass doors. Place wooden dowels in the track of the sliding doors.**

Enjoy your stay!
